



20 Carolan Road
Belfast
BT73HE

Telephone 028 90 492177
Fax 028 90 641858

Principal Mr. N Watson

2 December 2016

Dear Parent/Carer,

Our Christmas plays this year are:

P1/2	Christmas Counts!	Thurs 15 Dec: 9.30am	Fri 16 Dec: 9.30am & 1.00pm
P3/4	Lights, Camel, Action!	Thurs 15 Dec 10.00am	Fri 16 Dec: 10.00am & 1.30pm

Tickets will be available from the school office from Monday 5th December 2016.

Admission will be by ticket only in order to manage audience numbers safely and tickets will cost £2 for adults. Tickets for children aged under 16 will be free. All proceeds will go towards School Funds.

To begin with two tickets will be available per family issued on a first come, first served basis. We will stop issuing tickets for a particular day when the hall reaches capacity. We will not release additional tickets until Monday 12th December by which time we will assume that any family that has not claimed their initial allocation of two tickets does not need them.

All unclaimed tickets will then be put into an 'additional capacity' box and released those on a first come first served basis from Monday 12th December 2015.

- Tickets can be collected in person or reserved by telephone via the school office in which case the reserved tickets will be sent home with your child.

We will be collecting tickets on the door. Please do not turn up or bring additional guests on spec. as we do not want to be in a position where we have to refuse entry. Tickets will not be available on the day.

On Friday 16 December there will be **no school meals** in order to facilitate the performances. All children who normally pay for school meals will need to bring a packed lunch that day. Parents of children entitled to free school meals will have a packed lunch provided by the school meals service. If your child does take free school meals but you are going to make your own packed lunch for them on that day please let their teacher know by 7th December so as to avoid waste.

Yours sincerely

Neville Watson
PRINCIPAL