

FORGE INTEGRATED PRE-SCHOOL PLAYGROUP
20 CAROLAN ROAD
BELFAST
BT7 3HE

Co-educational

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Number of places to be determined

Session times: 8.45am – 11.45am (Morning)
12.30pm – 3pm (Afternoon)

Playgroup Leader: Stephanie Cherry
Chair of Management Committee: Joanne Taggart

Respective Functions

The Management Committee has drawn up the school's admissions criteria and has delegated to the leader its function and responsibility in relation to the application of the criteria and the admission of pupils to the school.

Admissions Criteria

The following criteria will be applied in the allocation of places.

*A child from socially disadvantaged circumstances means a child whose parent is in receipt of Income Support or Income-based Jobseeker's Allowance; where an award of Income Support has been 'converted' into an Employment and Support Allowance and the Social Security Agency has confirmed that the level of benefit remains the same then the parent should continue to be treated as being in 'socially disadvantaged circumstances'. When parents/guardians apply for places for their child on this basis they must have their application form stamped by the Social Security Agency.

- 1 Children from socially disadvantaged circumstances* who are in their immediate pre-school year.
- 2 Other children in their immediate pre-school year.

Sub-criteria

If applications meeting the statutory criteria exceed the number of funded places available, the following sub-criteria will be applied in the order set down:

- a Children who have brothers or sisters currently attending or previously attended the playgroup
- b Children who have brothers or sisters currently attending Forge Integrated Primary School.
- c Children of staff currently employed within Forge Integrated Pre-School Playgroup and children of teaching and non-teaching staff currently employed within Forge Integrated Primary School.
- d Children who have brothers or sisters who previously attended Forge Integrated Primary School.
- e Children whose admission to the playgroup will maintain or promote a ratio of 40% Catholic children and 40% Protestant children and 20% of children from other faiths or none.

To facilitate this process, parents/carers are asked to complete the additional Forge Integrated Pre-School Playgroup application form, available from the playgroup. This form must be completed and attached to the open enrolment application if the playgroup has been listed as a preference

Please note that failure to do so will mean that your application is incomplete.

Admissions criteria for entry September 2017

In the event of over-subscription and there being a tie-break situation in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of:

- 1 Children whose parents have elected Forge Integrated Pre-school Playgroup as their first preference.
- 2 Or another Integrated Pre-school Playgroup/Nursery School as their first preference (in order to honour our commitment to offer Integrated places to those parents for whom this is an important feature of their child's education) and;
- 3 In the event of there being a further tie break the initial letter of the child's surname in the order set out below:

E B G S Mc K L A P R D U Q I Y F H O W N T J Mac M C X V Z

This order was determined by random selection.

Duty to Verify

The Management Committee reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Application Form.

If the requested evidence is not provided to the Management Committee by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after Friday 9 June 2017, all applications for admission in 2017 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the publicized criteria applied.

This waiting list will be in place until 30 June 2018.

The setting will contact you in writing if your child gains a place in the setting by this method.

Your child's name will be automatically added to the list. Please contact the setting if you wish for your child's name to be removed from the list.

When considering which children should be selected for admission, the Management Committee will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it.